

**UNION
SCHOOL
DISTRICT**

**BOARD OF DIRECTOR'S
September 21, 2023**

**Monthly Meeting
Union High School Library**

UNION SCHOOL DISTRICT
AGENDA
September 21, 2023

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge to the Flag
- IV. Roll Call
- V. Approval of Agenda
- VI. Approval of Minutes: August 10, 2023 work session minutes and August 17, 2023 regular board meeting minutes.
- VII. Announcements:
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- VIII. Correspondence
 - Elementary Summer Reading Report–Jennifer Monnoyer & Rachel Kindel
 - Email from PA Department of Education–School wide plan has been approved
 - Letter from Pennwood Cyber Charter School. They will be opening a new school for the 2024-2025 school year.
 - Thank you card from Rich and Lugene (Summerville) Crawford for Dr. Kimmel giving the Class of 1973 a tour of the high school during their reunion on Saturday August 26, 2023.
- IX. Visitor/Comments
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- X. **Administration Report**
School Police Officer
Food Service Director
Technology Department
Maintenance Department
Special Education Director
Elementary Principal
High School Principal
Superintendent’s Report
- XI. **Board Reports**
Finance Report
Personnel Report
Curriculum/Instruction & Matters
Buildings, Grounds & Transportation
Athletic Report
Career Center Representative
Riverview IU6 Representative
- XII. Old Business
 - Approve the 2nd reading of the following policies:

a. Policy 008–Organizational Chart

XIII. New Business

- Approve the 1st reading of the following policies:
 - a. Policy No. 123.3–Sex-Based Distinctions in Athletics
 - b. Policy No. 720–Use of Restroom and Locker Room Facilities
- Discussion Item:
 - Memorandum from Solicitor regarding Sale of District Real Estate Under Section 707 of the Public School Code
- PSBA Elections
 - Appoint the following PSBA Leadership Positions:
 - President: Allison Mathis
 - Vice President: Sabrina Backer
 - PSBA Treasurer: Karen Beck Pooley
 - Western Zone Representative: Marsha Pleta
 - Section W3 Advisor: Erik Meredith
 - PSBA Insurance Trustee: Marianne Neel & Michael Faccinetto

XIV. Visitors/Comments

XV. Adjournment

UNION SCHOOL DISTRICT
Administrative Reports
September 21, 2023

I. School Police Officers

SPO Report for September 2023 Board Meeting

Significant Incidents

PSP was contacted to investigate an incident after a highschool student dumped a carton of milk on another student during lunch. The student suspect is a habitual offender and will be cited by PSP.

Video was reviewed after a student reported he found all the sink faucets turned on in the upstairs boys bathroom. A suspect was identified and an admission obtained by the Principal who also issued the discipline.

SPOs assisted PSP with two missing persons cases on the same day, one was a UHS student while the other was a Redbank student. The two cases were linked. The female student from Union was believed to be with the male student from Redbank. Both students have since returned home. NOTE: The missing student from Union was also the same subject of the first paragraph.

Clint Lineman was observed on school property at the varsity football game. He was escorted off the property without incident. He was again warned he is not permitted on school property.

VAPE Incidents

Two vapes were confiscated on the 1st day of school. Discipline issued by the Principal.

Threat Assessment

The High School Threat Assessment Team convened for one threat assessment during this time period. The threat was deemed transient.

The Elementary Threat Assessment Team has handled three threat assessments during this time period. All three were deemed transient.

Good of the Order

SPO Boltz changed a flat tire for a fellow staff member at the end of a long day at SES during his first week back.

II. Food Service Director

- Both Cafeterias are up and running for the school year without any concerns/issues.
- We started our OVR Program on September 4th. So far, it seems to be going very well, and should be a positive learning experience for our student worker.
- We are looking forward to providing breakfasts for the annual Bring Your Father to Breakfast event at Sligo Elementary on September 21st and 22nd.

- I confirmed our order for chocolate milk for the National Walk to School Day event on October 5th. The cafeteria staff at Sligo Elementary prepares the students Hot Chocolate every year for this event.
- I attended the School Nutrition Association of Pennsylvania annual conference over the summer. It is always a great opportunity to learn and grow through the courses offered, and speaking with others that understand the industry and the trials/issues that can come along with it. I earned 11 credits towards my Annual Professional Development that is required by the USDA and Department of Education.

III Technology Department

- 278 Support Tickets from August 16th to September 15th
- Finishing Library Network wiring and configuration
- Deployed new technology
- Shift/shuffle/move tech for changed classrooms (chromebooks, computers/ screens)
- Setup of new PC for Coffee Bar in library space
- Implementation of 2-factor authentication for staff
- Completing final parts of SES Public Announcement installation
- Completion/setup of Raptor for checking visitors in
- Final implementation of Gaggle
- Finishing Setup of McGraw Hill / HMH / Renaissance
- Completed Prep work (with Maintenance Dept) for new Card Reader

IV Maintenance Department

- Changed filters in all 16 heat pumps and roof top units at Sligo.
- Sent out Sligo tractor to Land Pro for repairs.
- Waiting on a replacement control card for the new booster pump.
- Started Fall preventative maintenance on HS rooftop HVAC.
- De-limed HS steamers.
- Completed all summer cleaning.
- Acquired the services of Blair's Locksmith to install an outside cardreader on exterior locker room entrance doors.

V. Special Education Director

- Change in Eligibility for FAPE
- Life Skills update
 - Behavior Tracking
- Access to IEP's 504's on FOCUS
- 16 September IEP meetings
 - 1 stepped down to 504
- KeySolutions Interviews- 9/11, 9/18, 9/25
 - Total # Staff- 45
 - 4 parents

VI. Elementary Principal's Report


- Sligo Presbyterian Church donated their Pentecost offering to purchase towels and a basket for the 1st grade swim program.
- Meet the teacher data:
 Kindergarten: 14/21
 1st grade: 19/40
 2nd grade: 24/45
 3rd grade: 19/36
 4th grade: 11/31


5th grade: 18/49

- Out of classroom timeouts: 11 Blue Tickets: 2 ISS: 4 students
- Reading fluency at home and school: SWPBIS team committee will incorporate Free Read Friday during WIN. The team also has requested that staff sign up for the Book It program. Students that meet the teachers expectations of reading at home will earn a reward through Book It and a school incentive.

<https://www.bookitprogram.com/>


- Student Programs recommended by ESAP for students:
Elementary Prevention Curriculum Descriptions

Elementary Prevention Curriculum Descriptions	
	<p>Healthy Alternatives for Little Ones (HALO) is an evidence-based program that encourages healthy eating, exercise, emotion recognition, and educates children about the harmful effects of alcohol, tobacco, and other drugs (ATOD) on the body. HALO provides age-appropriate learning opportunities for children through fun, hands-on activities that involve educational songs, videos, group activities, and books.</p>
	<p>Suggested Schedule: 8 classroom sessions</p>
	<p>Grades: Pre-K – 1st grades</p>

	<p>I Can Problem Solve is an evidence-based program that helps children learn about perspectives, solutions, and consequences of their actions. The idea behind this curriculum is to teach how to think instead of what to think.</p>
	<p>Suggested Schedule: 5 classroom sessions</p>
	<p>Grades: Pre-K- 6th grades</p>
	<p>More Information: http://www.icanproblemsolve.info/icps-for-kindergarten-and-primary-grades/</p>

Teacher comment:

This I Can Problem Solve has been a great program! It isn't as deep as some of the Too Good For Drugs programs, but it is spot on on how to get along with others and handle different situations that come along. She even read Bucket Filler book today.

	<p>more information: https://www.operationprevention.com/</p> <p>Too Good for Drugs (TGFd) is an evidence-based program to promote healthy decision-making and positive healthy youth development. TGFd teaches students about goal setting, decision-making, bonding with others, identifying and managing emotions, and communicating effectively. In addition, the curriculum includes information about the harmful effects of the use of alcohol, tobacco, and other drugs on students' bodies and minds. The curriculum is engaging and educational, utilizing hands-on activities, such as, group work, games, and role-playing activities. Too Good for Drugs program correlates with the Pennsylvania Health Education Content Standards.</p>
	<p>Suggested Schedule: 10 classroom sessions</p>
	<p>Grades: Kindergarten-6th grades</p>

- Parent letter being sent to all parents regarding CBM score
- Benchmark transitions: Spring to Fall

For normed measures at grade level



7.4% moved up
(13 students)

60.0% didn't move
(105 students)



32.6% moved down
(57 students)

Spring 2023: Initial benchmark count



At/Above Benchmark
100 Students (57.1%)



On Watch
27 Students (15.4%)

Fall 2023: Where those students moved

At/Above Benchmark
58 Students (58.0%)

On Watch
29 Students (29.0%)

Intervention
13 Students (13.0%)

At/Above Benchmark
9 Students (33.3%)

On Watch
3 Students (11.1%)

Intervention
15 Students (55.6%)

VII. High School Principal's Report

- **Discipline (8/23 - 9/8: 11 School Days)**
 - ISS - 2 incidents totaling 2 days
 - OSS - 1 incident totaling 3 days
 - 1 law enforcement referral
 - Detention - 2 incidents totaling 2 days
- **Attendance**
 - Implemented new attendance procedures to collect excuses
 - Sending reminders to students to get excuses
- **Start of the Year**
 - Overall a good start to the school year
 - No major scheduling errors or concerns
 - Teachers have been on board w/ implementing the new professional development idea
 - TDAs will be implemented in practically every classroom at least once every 10 student days.
 - Daily Focus on Low Stakes Writing has been observed with high frequency in multiple classrooms.
- **Teacher Evaluation**
 - Completed 4 observations
 - Completed 21 formal walkthroughs

VIII Superintendent's Report

- **Filed intent to apply for the BSCA Stronger Connections Grant**
 - In the top 53 schools eligible
 - \$39 million total in the grant
 - Eligible for \$500,000 to create safe, healthy, and supportive schools
- **Homeless monitoring this year**
 - One year early
 - 30 different components

- **House Bill 1422**
 - Discussion item for IU Superintendent Group
 - Possible sharing of factual data with media sources
 - Passed the PA House of Representatives 122 to 81
 - Rests with the PA Senate
 - Would save Union School District (numbers as of Aug 25, 2023) \$385,296.95 if enacted for the 23-24 school year
 - Would save Keystone \$302,978.48
 - Would save Redbank Valley \$245,936.01
 - Would save A-C Valley \$530,354.71
 - Would save North Clarion \$42,000
 - Would save Clarion-Limestone \$208,325.16
 - Union = 31 cyber students
 - 15 went to cyber in 2022-2023
 - 5 went to cyber in 2023-2024 (3 of 5 were move-in students)
- **Regional support for Mason Martin**
 - Coaches, employees, students at the vigil
 - Student organized prayer event (Tuesday morning and before Friday's football game)
 - KC colors in support during school
 - Fundraiser
- **Key Solution Education Staffing Inc.**
 - Interviews on 9/11, 9/18, 9/25
- **Food Pantry**
 - Small community food bank
 - Near churches or schools
 - Small items - donated by anyone and can be taken by anyone in need
 - https://m.facebook.com/photos/viewer/?photoset_token=pcb.132244536595282&photo=132233009929768&profileid=0&source=48&refid=52&tn=EH-R
- **FOCUS Calling System**
 - Changed over the summer
 - Fixing access and permission issues
 - Issues with developing groups (bus, grades, etc.)
- **Safe-2-Say**
 - Setting up annual training
 - Video through Sandyhook's Promise
 - Yearly mandated training
- **Athletic Facilities**
 - Reviewed the setup for athletic contests
 - Added orange snow fence to discourage activities behind the bleachers
 - TAT Team review for safety concerns

UNION SCHOOL DISTRICT
Finance Report
September 21, 2023

Board Action Requested

- I. Treasurer's Report**
Approve the Treasurer's Report for the month ending August 31, 2023.
- II. Accounts Payable List**
Approve the Accounts Payable List for the month ending September 30, 2023.
- III. 2023 Affordable Care Act Agreement**
Enter into an agreement with The Reschini Group for the required mandated Affordable Care Act Reporting. Annual cost of the agreement is \$500.00.
- IV. Memorandum of Understanding**
Approve the Memorandum of Understanding between the Riverview IU 6 and the Union School District for Special Education Services/Child Specific Aide for the 2023-2024 school year.
- V. Donations**
Accept the following donations to the Mr. Kirkwood's Home Skills Technology Shop Program:
 - Car from Sligo Auto Salvage
 - \$700.00 worth of tools from Clarion County Tractor Supply Company
 - Bridgport Mill from Penn United Technology (and Thank you to Heeter Lumber for unloading this item)
- VI. U Foundation Financial Statements**
Approve the Union Enhancement Foundation Financial Statements for the year ending June 30, 2023.
- VII. Revised 403b List**
Approve the revised 403b list adding Northwestern Mutual.
- IX. Riverview IU 6—IDEA Agreement**
Approve Sub-grant agreement for implementation of the individuals with Disability Education Act (IDEA) 619 pass-through funding and Part-B through the Riverview Intermediate Unit #6 and Union School District. This agreement is effective July 1, 2023 through June 30, 2024.
- X. Transportation Agreement**
Approve the parent/guardian transportation agreement between the parent and the Union School District for transportation of their student for the 2023-2024 school year.

UNION SCHOOL DISTRICT

Personnel Report

September 21, 2023

Board Action Requested

I. Afterschool Tutors/Detention Monitors

Approve Cindy Culp, Katie Hibbard, Scott Kindel, Brianna Pennington, Terry McCullough, and Nick Rimer as Afterschool Tutors &/or Detention Monitors for the 2023-2024 school year, at the rate of \$30.00 per hour.

II. Updated Volunteer List

Approve the updated 2023-2024 volunteer list.

UNION SCHOOL DISTRICT
Curriculum Report
September 21, 2023

Board Action

I. Conferences

Approval is requested for staff attendance at the following conference/workshop, etc.:

- a. Conference: PAFPC Fall Regional Workshop
Staff: Brenda Greenawalt
Location: IU5
Date: Thurs., October 19, 2023
Approx. Cost: \$129.55
Funding Source: General Fund

- b. Conference: SAP Certification Training
Staff: Megan Corle and Amy Wilson
Location: Manor Twp. Municipal Building, Ford City PA
Date: Mon.-Wed., September 25-27, 2023
Approx. Cost: \$371.79
Funding Source: General Fund

- c. Conference: IU6 Principal Meetings
Staff: Andrew Carlson
Location: IU6 Clarion
Date: Monthly dates
Approx. Cost: \$23.00
Funding Source: General Fund

- d. Conference: Region 5 Fall Workshop
Staff: John Kimmel
Location: Midwestern IU IV
Date: Mon., Sept. 25, 2023
Approx. Cost: \$51.00
Funding Source: General Fund

- e. Conference: CCMEA Fall Meeting
Staff: David Gibson and Lisa Hummel
Location: Knox, PA
Date: Retroactive, Wed., September 13, 2023
Approx. Cost: \$159.48
Funding Source: General Fund

- f. Conference: The Pros and Cons of Artificial Intelligence in Schools
Staff: Bryan Eaton
Location: Slippery Rock University
Date: Wed., September 13, 2023
Approx. Cost: \$0.00
Funding Source: n/a

- g. Conference: School Psych & Special Ed Contact Meetings

Staff: Kris Glosser & Lindsey Cookson
Location: RIU6 Clarion
Date: Thurs., September 28, 2023
Approx. Cost: \$25.00
Funding Source: General Fund

h. Conference: SAP Training
Staff: Logan Pistorius
Location: Ford City, PA
Date: Wed. & Thurs., Sept. 27-28, 2023
Approx. Cost: \$450.36
Funding Source: General Fund

i. Conference: School Counselor Network Meeting
Staff: Judy Rupp
Location: RIU 6, Clarion PA
Date: Oct. 12th & Dec. 6, 2023 & Feb. 8th, April 10, 2024
Approx. Cost: \$60.00
Funding Source: General Fund

j. Conference: Childhood & Adolescent Mental Health: Attachment and Cycle of Trauma
Staff: Kris Glosser & Judy Rupp
Location: RIU6, Clarion
Date: Fri., Oct. 27, 2023
Approx. Cost: \$15.00
Funding Source: General Fund

k. Conference: 2023 MTSS Implementers' Forum: Building Community from Science to Practice
Staff: Jennifer Monnoyer & Megan Renfrew
Location: Hershey Lodge & Convention Center
Date: Wed.-Fri., November 1-3, 2023
Approx. Cost: \$1,083.00
Funding Source: Federal Programs

l. Conference: Regional Meeting to Discuss Fair Funding Lawsuit
Staff: John Kimmel
Location: Pittsburgh, PA
Date: Tues., Oct. 17, 2023
Approx. Cost: \$95.00
Funding Source: General Fund

II. Student Trips

Approval is requested for the following student trips during the school year

a. Student Trip: Blessing Kids Project
Students: 9–select 6th grade students & Missy Anderson
Location: Rimersburg Methodist Church
Date: Various dates throughout the school year
Approx. Cost: \$25.00
Funding Source: General Fund

- b.** Student Trip: BotsIQ Combat Robotics
Students: 9 BotsIQ Students and Brad Kirkwood
Location: Various locations
Date: 5 various dates throughout the school year (1st date retroactive 9/19/23)
Approx. Cost: \$238.57
Funding Source: General Fund
- c.** Student Trip: Phantom Fall Fest at Kennywood
Students: Approx. 30 travel club members, Nicole Claypoole + 4 chaperones
Location: Kennywood
Date: Sat., October 14, 2023
Approx. Cost: \$2,440.00
Funding Source: Club Funding

III. Elementary Disciplinary Matrix Addition

Approve the addition to the 2023-2024 Elementary Disciplinary Matrix.

IV. 2023-2024 Class Avidors/Officers

Approve the 2023-2024 Class Advisors, President & Treasurer.

V. Student Fundraiser

- Prom Committee–
 - Community Pep Rally Thursday, October 19, 2023 from 6:00PM-9:00PM. The Prom Committee will auction off pies to pie a coach or player and small concession food will be served.

UNION SCHOOL DISTRICT
Buildings, Grounds, and Transportation Report
September 21, 2023

Board Action Requested

- I. Extracurricular Transportation**
Approve Rossey Busing for extra hauling during the 2023-2024 school year.
- II. Disposal of property**
Approve the request for disposal of textbooks from High School Teacher, Tonya Stewart. This request is to dispose of Geometry (2001), Pre Calc (2005), and statistics 5th edition (2004). All of these items have been replaced with updated textbooks.
- III. Transportation Contract**
Approve the agreement dated September 21, 2023 between the Union School District and Ed Weaver for the purpose of transportation school pupils for the 2023-2025 school years.
- IV. Union High School Building Use**
Grant permission to Nicole Claypoole and the Prom Committee/Travel Club to host a Christmas Festival & Craft Show Fundraiser at the Union High School on Saturday, December 2, 2023 from 7:30AM-6:00PM. Cost associated will be custodial fees.

UNION SCHOOL DISTRICT

Athletic Report

September 21, 2023

Board Action Requested

- I. Assistant Jr. High Football Coach**
Hire Scott Kindel as an Assistant Jr. High Football Coach for the 2023-2024 school year at the salary of \$1,100.00. All clearances are on file.

- II. Varsity Football Volunteer**
Approve Brad Dittman as a varsity football volunteer for the 2023-2024 school year. All clearances are on file.